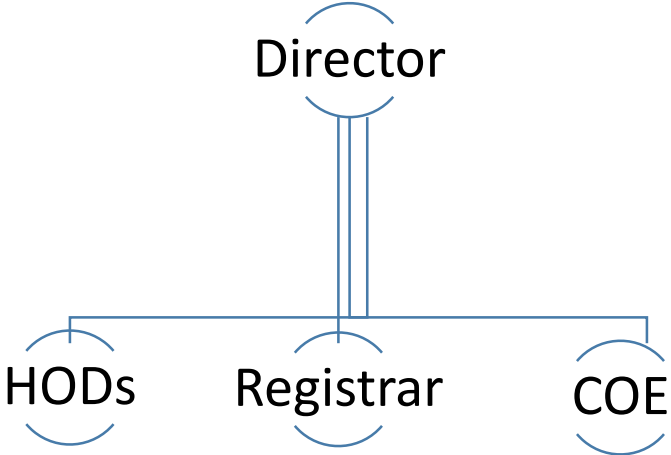# MANDATORY DISCLOSURE

18.1	Name of the Institution	Laxmi Institute of Technology Sarigam
	Address of the Institution	Laxmi Vidyapeeth Campus, Post Bag No. 15, Sarigam - 396155, Tal. Umargaon, Dist - Valsad, Gujarat, India
	City & Pin Code	Valsad, 396155
	State /UT	Gujarat
	Phone Number with STD Code	**0260-6630900**
	FAX number with STD Code	-
	E-Mail	lit.director@laxmi.edu.in
	Website	http://lit.laxmi.edu.in
	Site Map	
	Longitude & Latitude	Longitude- 72.52537 Latitude- 20.172456 Altitude- 35 meters
	Nearest Airport (dist in Km)	Chhatrapati Shivaji, Mumbai Airport (150.5 Km)
18.2	Name and address of the Trust/ Society/ Company and the Trustees	Smt Shantaben Haribhai Gajera Charitable Trust, Surat
	Type of the Organization	Trustees Institution Helping Hands Facilities & Activities
	Address of the Organization	Nr. GajeraVidhyabhavan, Katargam - Amroli Road, Surat - 395004. Phone: +91-261-2484922 / 2486413 Fax: +91-261-2486414
	Registered with	Charity Commissioner Raigad District, Alibag
	Registration Date	01/04/2012
	Website of the Organization	http://laxmi.edu.in/
18.3	Name and Address of the Director	Dr. Basavaraj V. Patil Laxmi Vidyapeeth Campus, Staff Quarters, Post Bag No. 15, Sarigam - 396155, Tal. Umargaon, Dist - Valsad, Gujarat, India

	Exact Designation		Director	
	Phone No with STD Code		0260-6630964	
	Fax No with STD Code		-	
	Email		lit.director@laxmi.edu.in	
	Highest Degree		Ph.D. in Engineering	
18.4	Name of the Affiliating university		Gujarat Technological University	
	Address		Nr. Visat Three Roads, Visat - Gandhinagar Highway Chandkheda, Ahmedabad – 382424 - Gujarat Phone: 079-23267521/570	
	Website		www.gtu.ac.in	
	Latest affiliation period		Academic Year 2023-24 (approved)	

		Sr. No.	Name of Governing Body	Designation
18.5	**Governance** Members of the Board and their brief background	1.	Mr. Vasanthbhai Gajera	Chairman
		2	Mr. Chunnibhai Gajera	President
		3.	Ms. Kinjal Gajera	Member
		4.	Dr. B.V. Patil	Member
		5.	Dr. Gangadhar G. Hugar	Member
		6	Prof. Nipa Modi	Member
		7.	Prof. Amrat Patel	Member

		Sr. No.	Name of Governing Body	Designation
	Members of Academic Advisory Body	1	Dr. B.V.Patil	Director, LIT
		2	Prof. Amrat Patel	Principal, DE, LIT
		3	Prof. S.Kanan	HOD, Electrical Engineering
		4	Prof. Parikshit Patel	HOD, Mechanical Engineering
		5	Prof. Chirag Shah	HOD, Civil Engineering
		6	Prof. Suchita Borkar	HOD, EC Department
		7	Prof. Rohan Desai	HOD, Computer Science Engineering
		8	Prof. Kavita Joshi	HOD, Information Technology
		9	Prof. Nipa Modi	Registrar, LIT

	Frequently of the Board Meeting and Academic Advisory Body	Twice in a year.

Organizational chart and processes	Director
	Director **HODs Registrar COE**
Nature and Extent of involvement of Faculty and students in academic affairs/improvements	https://lit.laxmi.edu.in
Mechanism/ Norms and Procedure for democratic/ good Governance	
Student Feedback on Institutional Governance/ Faculty performance	Students Feedback is taken twice in Semester, first at middle of the semester and second is at the end of the semester. Feedback is taken through ERP system and hence it is confidential. Immediately this feedback is analyzed and conveyed to respective teachers for the performance index and suggestion/ comments, if any given by the students. (Documented)
Grievance Redressal mechanism for Faculty, staff and students	Local Managing Committee meeting is held once in a semester and faculty are free to forward their grievances through LMC members or HOD or directly to Director or management. (Documented)
Establishment of Anti Ragging Committee	https://lit.laxmi.edu.in
Establishment of Online Grievance Redressal Mechanism	
Establishment of Grievance Redressal Committee in the Institution and Appointment of OMBUDSMAN by the University	
Establishment of Internal Complaint Committee (ICC)	
Establishment of Committee for SC/ST	
Internal Quality Assurance Cell	

	Programmes	
18.6	Name of Programmes approved by AICTE	
	Name of Programmes Accredited by NBA	
	Status of Accreditation of the Courses	
18.7	Faculty	https://lit.laxmi.edu.in/Dept.php?info=About&dept=AUTO
	Course/Branch wise list Faculty members	
	Permanent Faculty	
	Adjunct Faculty	
	Permanent Faculty: Student Ratio	
	Number of Faculty employed and left during the last three years	
18.8	Profile of Director/ Principal/Faculty	https://lit.laxmi.edu.in/Dept.php?info=Faculty&dept=AUTO
18.9	Fee	https://lit.laxmi.edu.in As per Fee Regulatory Committee (Technical), Gujarat
18.10	Admission	https://lit.laxmi.edu.in/index.php As per Admission Committee for Professional Diploma Courses (ACPDC), Gujarat.
18.11	Admission Procedure	
18.12	Criteria and Weightages for Admission	
18.13	List of Applicants	
18.14	Results of Admission Under Management seats/Vacant seats	
18.15	Information of Infrastructure and Other Resources Available	https://lit.laxmi.edu.in
18.16	Enrolment and placement details of students in the last 3years	
18.17	List of Research Projects/ Consultancy Works	
18.18	MoUs with Industries	https://lit.laxmi.edu.in